

In-Country National Adaptation Plan (NAP) Support Program

TERMS OF REFERENCE

Development of a Domestic NAP Financing Strategy for Saint Vincent and the Grenadines

Background

The National Adaptation Plan (NAP) constitutes the key strategic framework for the achievement of developing country adaptation goals. Acknowledging the importance of a coordinated approach to adaptation across sectors and government levels, the U.S. Government is providing in-country support to NAP implementation in the East Caribbean region through the NAP Global Network (NAP GN). The Program of Support for the East Caribbean is a three-year program designed to address the needs and priorities of the region in terms of adaptation implementation, contributing to paving the way towards a more resilient future. The US In-country Support Program is managed by the International Institute for Sustainable Development (IISD), host to the NAP GN Secretariat, and it was developed in collaboration with USAID representatives in the region and in Washington D.C.

Purpose of the consultancy

As part of the US In-Country NAP Support Program for Saint Vincent and the Grenadines (SVG), NAP Global Network will support the hiring of a consultant to develop a strategy for integrating the NAP into domestic financing processes. This will be done in consultation with the Sustainable Development Unit of the Ministry of Economic Planning, Sustainable Development, Industry, Information and Labour. The consultant will also prepare and deliver a one-day training course on the development of financing strategies, to be delivered to national stakeholders in SVG. The consultant, when developing the financing strategy, will coordinate their work with the work being undertaken under the [UNDP-JCCCP initiative](#), under the leadership of Sustainable Development Unit, to ensure that it is complementary.

The document should be concise and written in simple, accessible language that lends itself to translation and use by non-native English speakers. It will complement the NAP document and work being done by the UNDP-JCCCP. The training course must also be delivered in English.

For all deliverables, the estimated time requirement is 49 days:

| | |
|---|---------------|
| Initial in-country consultation meetings: | 10 days |
| Financing strategy research and writing: | 30 days |
| Training course development: | 3 days |
| <u>In-country validation meeting and course delivery:</u> | <u>6 days</u> |
| Total days | 49 days |

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Activities related to the assignment

Activities under this consultancy will include:

- Literature review and analysis
- Field visit to SVG to meet with the national focal points and to carry out consultations with stakeholders from the Ministry of Finance, the Sustainable Development Unit and other relevant stakeholders from government, civil society and the private sector, as well as the NAP development team. During the visit, the consultant will prepare and present an initial strategy for domestic financing, based on the early consultations, for validation by the national focal point.
- Preparation of a draft strategy for domestic financing, which will be submitted to the national focal point for review and comment.
- Finalization of the strategy based on feedback, and submission to the Ministry.
- Development of a one-day training course on NAP financing, to be delivered as part of the NAP Assembly.

Required qualifications

The consultant must have:

- Excellent knowledge of climate change adaptation and the National Adaptation Plan process.
- Excellent knowledge of financing strategies for NAPs
- Experience in working on the NAP process with developing countries.
- Experience on the design and delivery of training courses.

Reporting

The consultant will report to the IISD Expert Advisor, and will coordinate activities with the focal point from the Sustainable Development Unit of the Ministry of Economic Planning, Sustainable Development, Industry, Information and Labour.

Deliverables timeline

The following table describes the anticipated deliverables for the assignment.

| # | Deliverables | Due Date |
|---|--|---------------|
| 1 | Literature review | May 31, 2017 |
| 2 | Field visit to SVG | June 30 2017 |
| 3 | Draft domestic financing strategy submitted | Sept 30, 2017 |
| 4 | Validation meeting on financing strategy | Nov 30 2017 |
| 5 | Delivery of one-day training course on domestic financing for NAPs | Nov 30 2017 |
| 6 | Submission of finalized financing strategy | Dec 31 2017 |

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Application Process

To apply for this consultancy, please submit a statement of work, CV, and budget to:
info@napglobalnetwork.org

Application deadline: Thursday, May 18, 2017

Start date: Monday, May 22, 2017

Location: Remote, with one site visit to Saint Vincent and delivery of one-day training course in Saint Vincent

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