



NAP GLOBAL NETWORK - COUNTRY SUPPORT HUB

TERMS OF REFERENCE

**Consultancy: Conduct a national stocktaking of adaptation in Jamaica
January–April/May 2020**

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was established in 2014 to enhance climate adaptation planning processes in developing countries through coordination of bilateral support and in-country actors. Participants of the Network come from over 130 countries and are primarily adaptation practitioners working on national adaptation planning processes.

The NAP Global Network's *Country Support Hub* provides expert advice and short-term technical support on specific issues related to the NAP process or its implementation.

Background

In Jamaica climate change is addressed through several policy and policy related documents. The Vision 2030 Jamaica - National Development Plan (NDP) is the overarching instrument for sustainable development planning, with climate change being a key strategic priority. It provides the framework for addressing adaptation issues across all sectors, with special consideration under National Outcome #14 'Hazard Risk Reduction and Adaptation to Climate Change'. The key related national strategies are: (i) develop measures to adapt to climate change, and (ii) develop mechanisms to influence the global rate of climate change. The NDP is implemented through the three-yearly Medium-Term Socio-Economic Frameworks (MTF); the MTF currently being implemented spans 2018-2021 and defines the priority outcomes, strategies and actions for the period. Given the cross-cutting nature of climate change and its impact on sustainable development, the Climate Change Policy Framework for Jamaica (CCPF) was prepared and promulgated in 2015. The CCPF support the goals of the NDP, defines the institutional arrangement for coordinating climate action, and calls for the development of Sector Strategy and Action Plans for the sectors most vulnerable to climate change.

To date, the Forest sector has completed its Sector Strategy and Action Plan known as the National Forest Management and Conservation Plan, 2016-2026 which addresses both adaptation and mitigation. Other sectors are advancing efforts to develop these long-term plans e.g. the Water Sector has developed its policy which is awaiting approval by Cabinet; the Transport sector has conducted a Vulnerability Needs Assessment that will inform its Strategy and Action Plan. The Agriculture Sector convened a visioning exercise in 2017 and is currently seeking support from multilateral sources to develop its Plan. The Fisheries Sector has drafted a Fisheries Sector Strategy and Action Plan but to date it has not yet been promulgated. Under the Pilot Program for Climate Resilience (PPCR), sector-specific vulnerability needs assessments are being undertaken or are to be undertaken to support the following priority vulnerable sectors as first identified in the Second National Communications (SNC) to the United Nations Framework Convention on Climate Change (UNFCCC): health, water, agriculture, tourism and coastal resources and human settlements.

Jamaica has established governance and institutional arrangements for climate change coordination comprising:

- Hazard Risk Reduction and Adaptation to Climate Change (HRRACC) Thematic Working Group (TWG) under Vision 2030 Jamaica
- Climate Change Division – The Division is responsible for implementing the Climate Change Policy Framework
- Climate Change Advisory Board - The Board is appointed by the Cabinet and comprise a diverse set of stakeholders. Currently two sub-committees exist (Research and Communication)
- Climate Change Focal Point Network – The Network comprises officials in government Ministries, Departments and Agencies to help facilitate a multi-sectoral approach to climate change
- Sub-network at the Parish level (Municipal Corporation/ Local Government) – This sub-network is yet to be formalised.

While Jamaica is making progress in climate change mainstreaming and adaptation planning, it recognises the added value of the NAP process to support NDC implementation and costing the country's adaptation needs to strategically access climate finance.

Purpose, objectives and expected outcomes of the consultancy

The Climate Change Division (CCD) of the Ministry of Economic Growth and Job Creation (MEGJC) is seeking technical support to undertake a comprehensive national stocktake exercise of climate change adaptation planning and initiatives in Jamaica.

The stocktake exercise will assist in understanding the current landscape of climate change adaptation initiatives with a view to identifying gaps and opportunities for further action. One specific intended use is to position Jamaica so as to better leverage climate finance. To this end, Green Climate Fund (GCF) readiness resources will be sought in the first half of 2020 to develop the country's National Adaptation Plan (NAP). The proposal is in its infancy stage. While a Theory of Change has been prepared, a national stocktake exercise is needed to further support a thorough gap and barrier analysis and propose solutions.

Following the UNFCCC Least Developed Countries Expert Group (LEG) National Adaptation Plans Technical Guidelines for the national adaptation plan process, and to support Jamaica's preparation of adaptation communications, the National Stocktake Workshop is critical to laying the groundwork and addressing the gaps of national adaptation planning.

Gender is a pillar of adaptation thinking and should be considered by the consultant as Jamaica intends to integrate gender considerations in National Adaptation Planning processes.

Activities related to the assignment

The expected activities related to this assignment are:

1. Literature review of key documents, reports and other literature, including but not limited to, annual, monitoring, and progress of projects, programmes, policies and other initiatives implemented by government Ministries, Departments and Agencies (MDAs) as well as non-governmental organisation, private sector entities, academia and UN and donor entities.
2. To identify the most appropriate methodology/tool, in consultation with the Climate Change Division and IISD, to undertake a national stocktake exercise and thereafter identify Jamaica's adaptation needs and priorities
3. To map key stakeholders and actors (public sector, private sector and civil society, including academia) for the planning and implementation of adaptation activities
4. To identify and synthesize the available and relevant information on climate change impacts vulnerability and adaptation. This should include the relevant outcomes of the Nairobi Work Programme on impacts, vulnerability and adaptation, the special reports of the Intergovernmental Panel on Climate Change, the guidance on adaptation communications, and any other relevant reports.
5. To organize and conduct a stocktaking workshop with national stakeholders to identify and assess ongoing and past adaptation activities and, based on this, identify gaps, opportunities and make recommendations on Jamaica's way forward on adaptation
 - To undertake a rapid assessment of the gaps and needs of the enabling environment for the NAP process (focusing also on human resources, institutional capacities, data and information, including on age, gender, etc); the potential barriers to the planning, design and implementation of adaptation activities including Ecosystem-based Adaptation (EbA), Nature-based Solutions (NbS) and Community-based Adaptation (CbA); and to assess the ability to mainstream adaptation issues into sector strategy and action plans
6. To organize and conduct a validation workshop to present the final results of the stocktake exercise which will inform the GCF NAP readiness proposal.

The following table describes the anticipated deliverables for the assignment:

#	Deliverables	Due date
1	Preparations <ul style="list-style-type: none"> - Inception meeting and brief summary of intended approach to the assignment - Summary report of literature review - Stakeholder mapping and profile of actors - Identification of methodology for stocktaking workshop - Preparation of a questionnaire for consultations - Detailed outline of stocktaking report 	January 30
2	Consultations with key stakeholders <ul style="list-style-type: none"> - Summary of consultations 	February 20

3	2-day stocktaking workshop <ul style="list-style-type: none"> - Agenda - Presentations - Photos - Workshop report containing summary of key activities, gaps and challenges identified (inclusive of signed participants' list) 	mid March
4	1 st draft of stocktaking report including <ul style="list-style-type: none"> - Stakeholder map and profile of actors - Synthesis of ongoing and past adaptation activities and, where available, planned activities - Narrative on rapid gaps and needs analysis, assessment of barriers to planning, design and implementation of adaptation activities, and assessment of ability to mainstream adaptation issues into sector strategy and action plans - Findings from the stocktaking exercise - Recommendations 	April 6
5	Validation Workshop <ul style="list-style-type: none"> - Agenda - Presentations - Photos - Validation Workshop report (inclusive of signed participants' list) 	mid April
6	Final stocktaking report: draft + final version incorporating comments from CCD and IISD	Draft: April 30; Final version: May 20
7	Blog post summarizing lessons learned from the stocktaking workshop and report to be posted on the NAP Global Network website	May 29

For all deliverables, the estimated time requirement is 25-35 days over an estimated period of 5 months. A team of 2 local consultants with complementary skills will be formed to complete this assignment.

Required qualifications

The required qualifications are:

- Master's degree in a relevant field
- Demonstrated expertise in climate change adaptation
- Experience with policy analysis and the development of reports
- Experience in the facilitation of workshops
- Good knowledge of climate change in Jamaica

- Strong research and writing skills
- Fluency in English (spoken and written)

Reporting

The consultant will report to IISD and work closely in consultation with Jamaica's NAP focal point

Application Process

To apply for this consultancy, please submit a cover letter, CVs, your daily rates and proof of your daily rate (e.g., copy of a contract of at least 20 days that states a daily rate) to: info@napglobalnetwork.org

In your application, please clearly demonstrate how you meet the criteria outlined above.

Application deadline: January 5, 2020

Start date: January 2020

Location: Jamaica

Annex A: Draft outline for the stocktaking report

The following is a suggested outline for the stocktaking report, to be further elaborated, discussed and agreed with Jamaica's NAP focal point and IISD.

- Executive Summary
- Introduction
- NAP process in Jamaica
- Stocktaking methodology
- Country context (geographic, socio-economic context, environmental context - resources)
- Climate risks and vulnerability in Jamaica
- Policy and planning for climate change adaptation
- Institutional and coordinating mechanisms
- Stakeholder mapping of entities (public sector, private sector, and civil society) relevant for climate change adaptation in Jamaica
- Advancement of CC mainstreaming
- SWOT analysis
- NAP process gaps and barriers analysis
- Recommendations for the NAP process moving forward
- References
- Annexes

- List of ongoing and past CCA initiatives of relevance to the NAP (including EbA, CbA and NbS)
- List of stakeholders consulted

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