

## NAP Global Network Steering Committee Meeting

### Draft Agenda

March 18, 2016 - Kingston, Jamaica

### Objectives

The objectives of the Steering Committee (SC) meeting are to:

1. Review progress and achievements from Year 1, identifying key challenges and lessons
2. Review and approve the work plan for Year 2
3. Review and approve the new Network communications strategy
4. Identify lessons and best-practices from the Targeted Topics Forum in Kingston

### Materials

SC members are kindly requested to review the following documents in advance the meeting.

- DocA: 2015 in Review
- DocB: Update on Planned 2016 Activities
- DocC: Timeline of 2016 Activities
- DocD: Communications strategy brief

These can be accessed via the NAP Global Network password-protected page for SC members.

### Agenda

March 18, 2016		
Time	Session	Presentations
09h00 - 09h15	<b>Welcome and introductions</b> <b>Objectives of the meeting, review of agenda</b>	Anne Hammill (IISD) -- Chair
09h15 - 09h45	<b>Review of NAP Global Network Year 1 activities</b> <ul style="list-style-type: none"> <li>• Highlights from 2015</li> <li>• Challenges and lessons informing Year 2 activities</li> </ul>	Hayley Price-Kelly (IISD)
09h45 – 10h15	<b>NAP Global Network Year 2 activities</b> <ul style="list-style-type: none"> <li>• Overview of proposed annual work plan and objectives</li> </ul>	Hayley Price-Kelly
10h15 – 11h00	<b>Emerging strategic questions for the Network</b> <ul style="list-style-type: none"> <li>• Steering Committee: Changes in composition and engagement</li> <li>• Relationship to UNFCCC process and bodies</li> <li>• Role of research / analysis in Network</li> </ul>	
11h00 – 11h30	<b>Break</b>	
11h30 – 12h30	<b>Network Communications Strategy</b> <ul style="list-style-type: none"> <li>• Overview of communications objectives, key audiences, channels</li> </ul>	Christian Ledwell (IISD)
12h30 – 13h30	<b>Lunch</b>	
13h30 – 14h30	<b>Targeted Topics Forum Debrief</b> <ul style="list-style-type: none"> <li>• Reflections on the topic – did we meet expectations?</li> <li>• Structure and exercises: what worked, what needs to be adjusted?</li> </ul>	Facilitated by Blane Harvey
14h30 – 15h00	<b>Any other business</b>	
15h00	<b>Close</b>	