

In-Country National Adaptation Plan (NAP) Support Program

TERMS OF REFERENCE

Development of a Sectoral Adaptation Strategy for Agriculture and Fisheries for Saint Lucia

Background

The National Adaptation Plan (NAP) constitutes the key strategic framework for the achievement of developing country adaptation goals. Acknowledging the importance of a coordinated approach to adaptation across sectors and government levels, the U.S. Government is providing in-country support to NAP implementation in the East Caribbean region through the NAP Global Network (NAP GN). The Program of Support for the East Caribbean is a three-year program designed to address the needs and priorities of the region in terms of adaptation implementation, contributing to paving the way towards a more resilient future. The US In-country Support Program is managed by the International Institute for Sustainable Development (IISD), host to the NAP GN Secretariat, and it was developed in collaboration with USAID representatives in the region and in Washington D.C.

For its part, the Government of Saint Lucia has already begun to take definitive steps towards building resilience and enhancing national capacities to adapt to climate change impacts. This has been demonstrated in the development of the Saint Lucia Climate Change Adaptation Policy (CCAP), which endorses the principles of a cross sectoral approach to climate adaptation. This revised policy was built on the previously adopted National Climate Change Policy and Adaptation Plan (NCCPAP) of 2003, with funding made available for the revised policy under Phase 1 of the Pilot Programme for Climate Resilience (PPCR). While the main focus of the CCAP is on adaptation, some of the activities provide climate mitigation co-benefits, placing Saint Lucia in a better position to support efforts to enhance climate resilience. Specifically, the CCAP addresses the following:

1. **Adaptation Facilitation**- Appropriate policy, legislative and institutional environment
2. **Adaptation Financing** -Measures to ensure adequate and predictable financial flows
3. **Adaptation Implementation**- Concrete actions to prepare for or respond to the impacts of climate change

Additionally, Saint Lucia's Strategic Program for Climate Resilience (SPCR), which was developed under the PPCR, serves as a critical component of a larger blueprint and is intended to guide investments in climate resilience-building well into the future. This document provides the broad project/program areas for all sectors, themes and areas, in pursuit of enhanced climate resilience, well beyond the timeframe of, or funding available under, the PPCR. It is intended that the SPCR will serve as the foundation on which to build and prepare Saint Lucia's NAP. The CCAP, Nationally Determined Contribution (NDCs) and outputs from the Third National Communication (TNC) should also be referenced as key documents to guide the NAP development process.

Purpose and Approach of the consultancy

As part of the US In-Country NAP Support Program for Saint Lucia, NAP Global Network will support the hiring of a consultant to develop an adaptation strategy for the agriculture and fisheries sector, as well as an associated 5-10 year investment plan. Agriculture and fisheries was identified as a key sector for climate change integration by the National Climate Change Focal Point within the Department of Sustainable Development. This work will be done in consultation with the National Climate Change Committee (NCCC).

The consultant, when developing the adaptation strategy for the agriculture and fisheries sector, will coordinate the work with that being undertaken under the [UNDP-JCCCC initiative](#), as part of the NAP development process, under the leadership of Department of Sustainable Development, to ensure that the sectoral strategy is prepared in a consistent manner.

Activities related to the assignment

Activities under this consultancy will include:

- Conduct of literature review and analysis.
- Preparation of guidelines for the development of sector adaptation plans. These guidelines would be used both to guide development of the sectoral adaptation plan and as a basis for capacity building. It is intended that the document be concise and written in simple, accessible language that lends itself to translation and use by non-native English speakers.
- Field visit to Saint Lucia: Initial field visit to Saint Lucia will include meeting with the national climate change focal point, carrying out consultations with relevant stakeholders in agriculture, fisheries and other sectors (as appropriate), and developing a draft outline for the sector-specific adaptation plan for agriculture and fisheries. The outline should be consistent with the UNDP JCCCC-supported sector adaptation plan which will be prepared at the same time, and will be validated by the NCCC.
- Preparation of a draft sectoral adaptation plan for agriculture and fisheries, and submission to the national focal point and relevant stakeholders for review and commentary. The sector adaptation plan for agriculture and fisheries should include a 5-10 year investment plan to address the financial requirements for implementing the actions outlined in the plan.
- Once the sectoral adaptation plan is completed, the guidelines will be revised to reflect lessons learned during the planning and preparation process. The guidelines can then be used in the development of other sectoral plans, as funds are identified.
- Conduct a validation meeting in Saint Lucia to finalize the sector adaptation plan and investment plan for agriculture and fisheries, in which feedback is gathered from the National Focal Point Ministry, the NCCC and other relevant stakeholders.
- Development and delivery of a one-day training course (in English) on developing sectoral adaptation plans and corresponding investment plans, to be done using the aforementioned guidelines and agriculture and fisheries as an example. Participants will be drawn from relevant ministries, with the objective being to strengthen capacities so that sectoral adaptation plans can be prepared internally, as appropriate, based on available manpower and resources.

- Submission of final version of sectoral adaptation plan and investment plan for agriculture and fisheries.

Required qualifications

The consultant must have:

- Excellent knowledge of and working experience in climate change adaptation and the National Adaptation Plan process.
- Excellent knowledge of and working experience in how to integrate adaptation considerations into sectoral strategies.
- Excellent knowledge of the agricultural and fisheries sector, and associated climate risks, vulnerabilities and adaptation options.
- Excellent knowledge of and working experience in developing investment plans for sectoral strategies.
- Working experience in working on the NAP process with developing countries. Experience with Small Island Developing States (SIDS) will be an asset.
- Working experience in the design and delivery of training courses.
- Demonstrated, strong organizational skills, especially in facilitating meetings and workshops and writing reports.
- Demonstrated, strong analytical and communication skills.

Reporting

The consultant will report to the IISD Expert Advisor, and will coordinate activities with the focal point from the Department of Sustainable Development in the Ministry of Education, Gender Relations, Innovation and Sustainable Development in Saint Lucia.

Deliverables timeline

The following table describes the anticipated deliverables for the assignment.

#	Deliverables	Due Date
1	Literature review	August 31, 2017
2	Field visit to Saint Lucia	September 30, 2017
3	Draft guidelines for the preparation of Sectoral Strategy and Investment Plan	September 30, 2017
4	Draft Sectoral Adaptation Plan and Investment Plan submitted	November 30, 2017
5	Validation meeting on Sectoral Adaptation Plan development	January 31, 2018
6	Delivery of one-day training course on sectoral adaptation planning	January 31, 2018
7	Final guidelines for the preparation of Sectoral Strategy and Investment Plan	February 28, 2018
8	Submission of finalized Sectoral Adaptation Plan and Investment Plan	February 28, 2018

Duration

For all deliverables, the estimated time requirement is 53 days:

- Initial in-country consultation meetings: 10 days
- Sectoral strategy and investment plan research and writing: 30 days
- Training course development: 3 days
- In-country validation meeting and course delivery: 10 days
- Total days 53 days