



NAP GLOBAL NETWORK - COUNTRY SUPPORT HUB

TERMS OF REFERENCE

Short-term Consultancy: Preparation of an Adaptation Communication (ADCOM), in advance of COP 26 and to inform synthesis reporting for the Global Stocktake (GST)

July 2021 – October 2021

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was created in 2014 to support developing countries in advancing their NAP processes, and help accelerate adaptation efforts around the world. Financial support for the Network has been provided by Austria, Canada, Germany, the United Kingdom, and the United States. The Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The NAP Global Network's **Country Support Hub** provides expert advice and short-term technical support on specific issues related to national adaptation planning and implementation.

Background Information:

Nigeria is implementing its Green Climate Fund (GCF) readiness and preparatory support project with its delivery partner, the UN Environment Programme, to achieve the following activities: (1) Effective adaptation governance and coordination for the NAP process in Nigeria strengthened; (2) Capacity to undertake a NAP planning process in Nigeria, including analysing climate information and prioritising adaptation options, strengthened; (3) National capacity to mainstream CCA into national and sectoral policies, projects and plans strengthened; (4) Funding strategy for the implementation of the NAP process developed; and (5) National capacity for monitoring, reviewing and reporting on the NAP process enhanced. enhancing the capacity to monitor, review and report on the NAP process.

In 2020, Nigeria published a [National Adaptation Plan \(NAP\) Framework](#) that aimed to facilitate the management of Nigeria's medium- and long-term adaptation needs in a coherent and coordinated manner. Its purpose is to guide the government and law-makers in developing, coordinating, and implementing the various policies, plans, strategies, and legislation that will enable Nigeria to address its adaptation needs.

Adaptation Communication:

The Paris Agreement (Article 7, paragraph 10) of the United Nations Framework Convention on Climate change (UNFCCC) established that each Party should, as appropriate, submit and update periodically an Adaptation Communication (AdCom), which may include its priorities, implementation, and support needs, plans and actions, without creating any additional burden for the developing country Party. The Katowice Climate Package, adopted in 2018, elaborates implementation guidelines for the Paris Agreement and notes that the purpose of the AdCom is to:

- Increase the visibility and profile of adaptation and its balance with mitigation.
- Strengthen adaptation action and support for developing countries.
- Provide input to the Global Stocktake (GST).

- Enhance learning and understanding of adaptation needs and actions.¹

The first GST will take place in 2023 and Parties are expected to submit their ADCOM to the UNFCCC Secretariat by January 2022 to inform that stocktake.

Assignment

The expert will prepare a draft and final ADCOM with the Government of Nigeria. The work will include collection and review of key documents that can inform the Adaptation Communication, stakeholder consultation and discussion, review of best practices and existing ADCOM, engagement with the Department of Climate Change and key stakeholders, and drafting the ADCOM.

Outputs

- An **Adaptation Communication (ADCOM)**¹ containing information on progress made, barriers, experiences, support needed as well as recommendations for the NAP and may include the following information in accordance with the Paris Rulebook:
 - National circumstances, institutional arrangements, and legal frameworks
 - Climate impacts, risks and vulnerabilities
 - National adaptation priorities, strategies, policies, plans, goals and actions
 - Support and implementation needs (in the case of developing countries)
 - Countries can also share additional information as they feel appropriate.
 - Additional information, as appropriate, including:
 - implementation, including progress and results; adaptation efforts for recognition; cooperation; barriers, challenges and gaps; good practices, lessons and information sharing; monitoring and evaluation;
 - adaptation and economic diversification plans with mitigation co-benefits;
 - contribution of adaptation to other frameworks and conventions;
 - gender responsiveness and traditional, Indigenous and local knowledge; and
 - any other information

Nigeria's ADCOM will highlight those areas of planning and implementation still in need of support. The ADCOM will be completed in advance of COP 26 that is scheduled to take place in November 2021; and will inform synthesis reporting for the Global Stocktake (GST).

Activities related to the assignment

The assignment will involve:

- Prepare a methodology that describes the approach to develop and key milestones in the process of completing the Government of Nigeria's ADCOM.
- Organize and conduct a workshop to launch the process of developing the national communication report on adaptation
- Produce an **inception report** following the ADCOM project kick-off
- Prepare an **annotated outline of Nigeria's ADCOM**, based on the Paris Rulebook and other international guidance, with the draft to be finalized based on feedback from the Government of Nigeria and the NAP Global Network Secretariat.

¹ Decision [9/CMA.1](#) (2018) outlines the purposes of AdComs and outlines the elements that Parties are invited to provide information on.

- Facilitate a **stakeholder consultation workshop** where government agencies and stakeholders involved in the NAP process can share experiences about progress made, exchange ideas, and discuss existing adaptation efforts in the country as an input to the development of the ADCOM.
- **Produce a summarized document** synthesizing discussions from the stakeholder consultations.
- Prepare a **first draft of the ADCOM** under the guidance of the Department of Climate Change
- Organize a validation workshop to present the draft ADCOM to government officials and stakeholders that includes training on how to monitor and evaluate adaptation.
- Incorporate comments and feedback received at the validation workshop, and from the Government of Nigeria, stakeholders, and the NAP Global Network Secretariat to produce the **final ADCOM**.
- Meet with officials from the Department of Climate Change and representatives from the NAP Global Network Secretariat, as requested to provide updates on progress.

Anticipated timeline:

Task	Output	Timeline
Prepare methodology for Nigeria’s ADCOM	Final ADCOM Outline	July 15, 2021
Organize a workshop to launch the process of developing the national communication report on adaptation and produce an inception report	Inception report	July 30, 2021
Prepare an annotated outline for Nigeria’s ADCOM	Final ADCOM Outline	August 7, 2021
Facilitate a stakeholder consultation workshop	Summary Document	August 15, 2021
Prepare a first draft of Nigeria’s ADCOM	First ADCOM Draft	August 27 th , 2021
Organize a Validation Workshop, including training on how to monitor and evaluate adaptation	Validation Workshop Report	September 30 th , 2021
Incorporate feedback and comments		
Deliver final ADCOM	Final ADCOM	October 30 th , 2021

For all deliverables, the estimated time requirement is **30 days** over an estimated period of four months.

The cost for the inception/validation workshop and related costs will be covered by the NAP Global Network.

Required qualifications:

- Master's degree in a relevant field (e.g. climate change, sciences, public policy or other related social science discipline)
- Demonstrated expertise in climate change adaptation and the National Adaptation Plan (NAP) process. Experience on climate adaptation in Nigeria a strong asset.
- Familiarity with the United Nations Framework Convention on Climate Change (UNFCCC) process.
- Good knowledge of Government of Nigeria processes and procedures
- Ability to work as part of an international, geographically distributed team and independently with limited guidance.
- Master's degree in a relevant field (e.g., climate change, sciences, public policy or other related social science discipline)
- Team player, with excellent interpersonal skills to work well with others
- Strong research and writing skills
- Strong workshop organization and facilitation skills.
- Fluency in English (spoken and written)

Reporting and work arrangement:

- The consultant will work closely with the Department of Climate Change, Government of Nigeria in accordance with Covid-19 public health guidelines. The consultant will work closely on a virtual basis with Christian Ledwell, NAP Global Network who will provide technical guidance of the project.
- The consultant must have their own computer equipment, as well as the appropriate software to carry out the activities provided for in these Terms of Reference.
- Consultants are encouraged to work with local youth organisations and programmes to provide work experience/mentorship that will help them to build their skills in matters related to the environment, climate change and sustainable development.

Application Process

To apply for this consultancy, please submit a statement of interest, CV (4 pages max), your daily rate and a proof of your daily rate (e.g., copy of a contract of at least 20 days that states a daily rate) to info@napglobalnetwork.org, specifically mentioning in the subject "Short-term Consultancy in Nigeria."

Application deadline: July 7, 2021

Start date: July 15, 2021



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