NAP GLOBAL NETWORK - COUNTRY SUPPORT HUB

TERMS OF REFERENCE

Short-term Consultancy: Preparation of an Adaptation Communication (AdCom), in advance of COP 26 and to inform synthesis reporting for the Global Stocktake (GST)
June 2021 – September 2021

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was created in 2014 to support developing countries in advancing their NAP processes and help accelerate adaptation efforts around the world. Financial support for the Network has been provided by Austria, Canada, Germany, the United Kingdom, and the United States. The Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The NAP Global Network's **Country Support Hub** provides expert advice and short-term technical support on specific issues related to national adaptation planning and implementation.

Background Information:

The Kingdom of Eswatini has prioritized the implementation of its National Adaptation Plan (NAP) process as part of its strategies for building resilience and developing the county. The objective of the NAP is to reduce vulnerability to the impacts of climate change by building capacity and resilience, and to facilitate the integration of climate adaptation into relevant new and existing policies, programmes, and activities. The NAP process is led by the Climate Change Unit of the Ministry of Tourism and Environmental Affairs. The process is stakeholder driven, with seven technical working groups launched to address adaptation in priority sectors.

In 2015, Eswatini initiated the development of the National Climate Change Strategy and Action Plan (NCCSAP) for the period 2015-2020, which informed the National Climate Change Policy (NCCP) that was adopted in 2016. The NAP process is helping to fill gaps, particularly the integration of climate adaptation into sectoral policies plans and strategies.

Ongoing work in May 2021 included the revision of the country's Nationally Determined Contribution (NDC), including a section on adaptation; and preparation of the county's Fourth National Communication that includes a section of vulnerability and adaptation. Work is proceeding on the monitoring and evaluation (M&E) of adaptation including support from the Initiative for Climate Action Transparency (ICAT) to assist with measurement, reporting and verification (MRV) of adaptation through the establishment of baselines and a roadmap for moving forward with the water and health sectors. In addition, Eswatini is initiating a Capacity Building for Enhanced Transparency (CBIT) project focused on measurement and reporting to meet the enhanced transparency framework under the Paris Agreement that will include building institutional and online arrangements to support the MRV process.

Adaptation Communication:

The Paris Agreement (Article 7, paragraph 10) of the United Nations Framework Convention on Climate change (UNFCCC) established that each Party should, as appropriate, submit and update periodically an

Adaptation Communication (AdCom), which may include its priorities, implementation, and support needs, plans and actions, without creating any additional burden for the developing country Party. The Katowice Climate Package, adopted in 2018, elaborates implementation guidelines for the Paris Agreement and notes that the purpose of the AdCom is to:

- Increase the visibility and profile of adaptation and its balance with mitigation.
- Strengthen adaptation action and support for developing countries.
- Provide input to the Global Stocktake (GST).
- Enhance learning and understanding of adaptation needs and actions.[1]

The first GST will take place in 2023 and Parties are expected to submit their AdCom to the UNFCCC Secretariat by January 2022 to inform that stocktake.

Assignment

The consultant will prepare a draft and final AdCom for the Government of Eswatini. The work will include collection and review of key documents that can inform the Adaptation Communication, stakeholder consultation and discussion, review of best practices and existing AdComs, engagement with the Climate Change Unit, and drafting the AdCom document.

Outputs:

- An **Adaptation Communication (AdCom)** containing information on progress made, barriers, experiences, support needed as well as recommendations for the NAP and may include the following information in accordance with the Paris Rulebook:
  o National circumstances, institutional arrangements, and legal frameworks.
  o Climate impacts, risks and vulnerabilities.
  o National adaptation priorities, strategies, policies, plans, goals and actions.
  o Support and implementation needs (in the case of developing countries).
  o Countries can also share additional information as they feel appropriate.
  o Additional information, as appropriate, including:
    - implementation, including progress and results; adaptation efforts for recognition; cooperation; barriers, challenges and gaps; good practices, lessons and information sharing; monitoring and evaluation;
    - adaptation and economic diversification plans with mitigation co-benefits;
    - contribution of adaptation to other frameworks and conventions;
    - gender responsiveness and traditional, Indigenous and local knowledge; and
    - any other information.

Eswatini's AdCom will highlight those areas of planning and implementation still in need of support. The AdCom will be completed in advance of COP 26 that is scheduled to take place in November 2021; and will inform synthesis reporting for the Global Stocktake (GST). The output of this work will also support ongoing efforts of preparing the county's Fourth National Communication.

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[1] Decision 9/CMA.1 (2018) outlines the purposes of AdComs and outlines the elements that Parties are invited to provide information on.

Activities related to the assignment

The assignment will involve:
- Prepare a methodology that describes the approach to develop and key milestones in the process of completing the Government of Eswatini's AdCom.
- Prepa**re an annotated outline of Eswatini's AdCom,** based on the Paris Rulebook and other international guidance, with the draft to be finalized based on feedback from the Government of Eswatini and the NAP Global Network Secretariat.
- Facilitate three **stakeholder consultations** where government agencies and stakeholders involved in the NAP process can share experiences about progress made, exchange ideas, and discuss existing adaptation efforts in the country as an input to the development of the AdCom. The consultations will be held virtually or in-person in accordance with Government of Eswatini public health guidelines for the Covid-19 pandemic.
- **Produce a summary document** synthesizing discussions from the stakeholder consultations.
- Prepare a **first draft of the AdCom** under the guidance of the Climate Change Unit of the Ministry of Tourism and Environmental Affairs.
- Organize a validation workshop to present the draft AdCom to government officials and stakeholders.
- Incorporate comments and feedback received at the validation workshop, and from the Government of Eswatini, stakeholders, and the NAP Global Network Secretariat to produce the **final AdCom.**
- Meet with officials from the Climate Change Unit and representatives from the NAP Global Network Secretariat, as requested to provide updates on progress.

Anticipated timeline:

Task	Output	Timeline
Prepare methodology and annotated outline for Eswatini's AdCom	**Final AdCom Outline**	June 30, 2021
Facilitate three (3) stakeholder consultations	**Summary Document**	July 15, 2021
Prepare a first draft of Eswatini's AdCom	**First AdCom Draft**	August 15, 2021
Organize a Validation Workshop	**Validation Workshop Report**	August 30, 2021
Incorporate feedback and comments		
Deliver final AdCom	**Final AdCom**	September 30, 2021

For all deliverables, the estimated time requirement is **30 days** over an estimated period of four months. The cost for the Validation Workshop and stakeholder consultation and related costs will be covered by the NAP Global Network.

Required qualifications:
- Master's degree in a relevant field (e.g., public policy or other related social science discipline)
- Demonstrated expertise in climate change adaptation and the National Adaptation Plan (NAP) process. Experience on climate adaptation in Eswatini a strong asset.
- Familiarity with the United Nations Framework Convention on Climate Change (UNFCCC) process.
- Strong research and writing skills
- Strong workshop organization and facilitation skills.
- Fluency in English (spoken and written)

Reporting and work arrangement:
- The consultant will work closely with the Climate Change Unit, Ministry of Tourism and Environmental Affairs, Government of the Kingdom of Eswatini in accordance with Covid-19 public health guidelines. The consultant will work closely on a virtual basis with Deborah Murphy, NAP Global Network who will provide overall guidance of the project.
- The consultant must have their own computer equipment, as well as the appropriate software to carry out the activities provided for in these Terms of Reference. The consultant is expected to work during normal working hours.
- Consultants are encouraged to work with local youth organisations and programmes to provide work experience/mentorship that will help them to build their skills in matters related to the environment, climate change and sustainable development.

Application Process

To apply for this assignment, please submit a **statement of interest** (1 page), **CV** (maximum 4 pages in English) and **proof of daily rate** to info@napglobalnetwork.org

In your application, please clearly demonstrate how you meet the criteria outlined above.

Application deadline: June 4, 2021
Start date: June 9, 2021