



NAP GLOBAL NETWORK – COUNTRY SUPPORT HUB

TERMS OF REFERENCE

Short-Term Consultancy: Preparation of an Adaptation Communication (AdCom) for the Government of Liberia, in advance of COP 26 and to inform synthesis reporting for the Global Stocktake (GST) July 2021–September 2021

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was created in 2014 to support developing countries in advancing their NAP processes and help accelerate adaptation efforts around the world. Financial support for the Network has been provided by Austria, Canada, Germany, the United Kingdom, and the United States. The Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The NAP Global Network's **Country Support Hub** provides expert advice and short-term technical support on specific issues related to national adaptation planning and implementation.

Background information

The Pro-Poor Agenda for Prosperity and Development 2018 to 2023, Liberia's national development document, recognizes the impacts of climate change on development, and calls for the integration of climate change considerations and the building of resilience into the country's national development programs and plans. A National Policy and Response Strategy to Climate Change was launched in 2018 to enable better coordination of climate change work, and to enhance efforts related to Liberia's National Adaptation Plan (NAP) and Nationally Determined Contribution. (NDC).

With technical support provided by UNDP and funding through the Green Climate Fund's Readiness Programme, Liberia's NAP process has achieved major milestones and advanced adaptation planning in climate sensitive sectors. This includes the development of the National Adaptation Plan (NAP) document. Liberia's NAP report has undergone its first peer review with the support of the National Adaptation Plan Global Support Programme (NAP-GSP). The document is now awaiting submission to the United Nations Framework Convention on Climate Change (UNFCCC).

Liberia submitted the country's first NDC, which included an adaptation component, to the UNFCCC in 2018. The country submitted its Second National Communication that includes a section of vulnerability and adaptation to the UNFCCC in 2021. Similar to the NAP, the priority sectors for adaptation action include coastal protection, agriculture, energy, fisheries, forestry, and health. Liberia is strengthening its capacity to measure, track and report adaptation data through a Capacity Building Initiative for Transparency (CBIT) initiative that is funded through the Global Environment Facility (EPA).

The NAP process and action on adaptation is led by Liberia's Environmental Protection Agency (EPA). The National Climate Change Secretariat (NCCS), which is the operational arm of the National Climate Change Steering Committee (NCCSC), oversees the NAP process at the national level.

To further its work on adaptation, the Government of Liberia intends to prepare an Adaptation Communication (AdCom), in advance of the UNFCCC's 26th Conference of the Parties (COP 26), to inform synthesis reporting for the Global Stocktake (GST).

Adaptation Communication

The Paris Agreement (Article 7, paragraph 10) of the UNFCCC established that each party should, as appropriate, periodically submit and update an AdCom, which may include its priorities, implementation, and support needs, plans, and actions without creating any additional burden for the developing country party.

The Katowice Climate Package, adopted in 2018, elaborates the implementation guidelines for the Paris Agreement and notes that the purpose of the AdCom is to:

- Increase the visibility and profile of adaptation and its balance with mitigation.
- Strengthen adaptation action and support for developing countries.
- Provide input to the GST.
- Enhance learning and understanding of adaptation needs and actions.¹

The first GST will take place in 2023, and parties are expected to submit their AdCom to the UNFCCC Secretariat by January 2022 to inform that stocktake.

Assignment

The expert will prepare a draft and final AdCom working with and under the guidance of the EPA, Government of Liberia. The information generated during the process to formulate and implement the NAP will serve as the basis for the AdCom. The work will include collection and review of key documents that can inform the AdCom stakeholder consultation and discussion, review of best practices, engagement with the EPA and key stakeholders, and drafting the AdCom.

Outputs

- An **AdCom**¹ containing information on progress made; barriers, experiences, and support needed; and recommendations for the NAP. It may include the following information in accordance with the Paris Rulebook:
 - National circumstances, institutional arrangements, and legal frameworks
 - Climate impacts, risks, and vulnerabilities
 - National adaptation priorities, strategies, policies, plans, goals, and actions
 - Support and implementation needs (in the case of developing countries)
 - Additional information, as appropriate, including:
 - Implementation, including progress and results; adaptation efforts for recognition; cooperation; barriers, challenges, and gaps; good practices; lessons and information sharing; monitoring and evaluation
 - Adaptation and economic diversification plans with mitigation co-benefits
 - Contribution of adaptation to other frameworks and conventions
 - Gender responsiveness and traditional, Indigenous, and local knowledge
 - Any other information.

¹ Decision [9/CMA.1](#) (2018) outlines the purpose of AdComs and the elements that parties are invited to provide information on.

Liberia’s AdCom will highlight those areas of planning and implementation still in need of support. The AdCom will be completed in advance of COP 26, which is scheduled to take place in November 2021. It will inform synthesis reporting for the GST.

Activities related to the assignment

The candidate will:

- Prepare a **methodology** that describes the approach to develop and key milestones in the process of completing the Government of Liberia’s AdCom.
- Prepare an **annotated outline of Liberia’s AdCom**, based on the Paris Rulebook and other international guidance, with the draft to be finalized based on feedback from the Government of Liberia and the NAP Global Network Secretariat.
- Organize an **Inception workshop** to introduce the process to prepare the AdCom.
- **Facilitate three (3) stakeholder consultations in regional locations** with government officials and other relevant stakeholders involved in the NAP process to provide input to the development of the AdCom.
- Organize a **national consultation on the AdCom** that also includes the **launch of the NAP** document.
- **Produce a summarized document** synthesizing discussion from the stakeholder consultations.
- Prepare a **first draft of the AdCom** under the guidance of the EPA.
- **Organize a validation workshop** to present draft AdCom to government officials and stakeholders.
- Produce a **validation workshop report**.
- Incorporate comments and feedback received at the validation workshop, as well as from the Government of Liberia, stakeholders, and the NAP Global Network Secretariat to produce the **final AdCom**.
- Meet with officials from the EPA and representatives from the NAP Global Network Secretariat, as requested, to provide updates on progress.

Anticipated timeline

Task	Output	Timeline
Prepare a methodology and annotated outline for Liberia’s AdCom	Final AdCom Outline	July 16, 2021
Organize an Inception Workshop	Inception Workshop Report	July 30, 2021
Facilitate three stakeholder consultations	Summary Document	August 13, 2021
Organize a NAP Launch workshop that includes a national consultation on the AdCom	Summary Document	August 27, 2021
Prepare the first draft of Liberia’s AdCom	First AdCom Draft	August 27, 2021
Organize a Validation Workshop	Validation Workshop Report	September 17, 2021
Deliver final AdCom	Final AdCom	September 30, 2021

For all deliverables, the estimated time requirement is **30 days** over an estimated period of three months. The cost for the inception/validation workshop and related costs will be covered by the NAP Global Network.

Required qualifications

- Master's degree in a relevant field (e.g., climate change, sciences, public policy, or other related social science discipline).
- Demonstrated expertise in climate change adaptation and the NAP process; experience in climate adaptation in Liberia a strong asset.
- Familiarity with the UNFCCC process.
- Good knowledge of Government of Liberia processes and procedures.
- Ability to work as part of an international, geographically distributed team, and independently with limited guidance.
- Strong research and writing skills
- Strong workshop organization and facilitation skills.
- Fluency in English (spoken and written).

Reporting and work arrangement

- The consultant will work closely with the Government of Liberia in accordance with COVID-19 public health guidelines. The consultant will work closely on a virtual basis with Deborah Murphy, NAP Global Network, who will provide technical guidance for the project.
- The consultant must have their own computer equipment, as well as the appropriate software to carry out the activities provided for in these Terms of Reference. The consultant is expected to work during normal working hours.
- Consultants are encouraged to work with local youth organizations and programs to provide work experience/mentorship that will help them to build their skills in matters related to the environment, climate change, and sustainable development.

Application process

To apply for this consultancy, please submit a statement of interest, CV (4 pages max), and expected daily rate to info@napglobalnetwork.org, specifically mentioning in the subject "Short-term Consultancy in Liberia." If you are selected for the consultancy, you may be required to provide proof of your daily rate (e.g., a copy of a contract of at least 20 days that states a daily rate).

In your application, please clearly demonstrate how you meet the criteria outlined above.

Application deadline: June 30, 2021

Start date: July 2, 2021



This project is undertaken with the financial support of:
Ce projet a été réalisé avec l'appui financier de :



UKaid
from the British people



Federal Ministry
for Economic Cooperation
and Development



Secretariat hosted by:
Secrétariat hébergé par :

