



NAP GLOBAL NETWORK – COUNTRY SUPPORT HUB

TERMS OF REFERENCE

International Short-Term Consultancy: Development of a report documenting best practices on NAP development to formulate recommendations for Lebanon’s NAP process

November 2022 – February 2023

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was created in 2014 to support developing countries in advancing their NAP processes and help accelerate adaptation efforts around the world. Financial support for the Network has been provided by Austria, Canada, Ireland, Germany, the United Kingdom, and the United States. The Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The NAP Global Network’s **Country Support Hub** provides expert advice and short-term technical support on specific issues related to national adaptation planning and implementation.

Background information

Lebanon submitted an updated Nationally Determined Contribution in 2021, which prioritizes climate change adaptation and highlights several key actions on biodiversity, forestry, agriculture, water resources, the coastal zone, health, and disaster risk management. However, Lebanon does not have a national climate change adaptation policy, strategy or action plan in place that deals directly with adaptation. Previously developed adaptation plans and strategies are sector-specific (e.g. water, agriculture), scattered and lack integration.

The Ministry of Environment (MoE) started a national dialogue for the development of a national adaptation framework in 2017 to address adaptation in a comprehensive, coherent, and strategic manner to increase resilience of vulnerable communities. A stocktaking report, which included a gap and barrier analysis, was developed in 2017. The report identified information, institutional and technical capacity, organizational gaps and barriers to advance the NAP process, and provided a stakeholder and institutional mapping with a list of stakeholders, including women groups, to be involved. A national workshop was organized in July 2017, with a total of 50 participants from Government, NGOs, private sector, international organizations, and other stakeholders relevant to the NAP process.

In 2022, the Ministry of Environment prepared and submitted a NAP Readiness proposal to the GCF (with the support of UNDP) titled “Increased climate resilience planning for municipal water resources in Lebanon”. The aim is to develop a medium and long-term approach to reduce vulnerability to climate impacts with a focus on water resources, facilitate the integration of climate adaptation into on-going planning processes while optimizing the use of existing plans in preparing the ground for the preparation of Lebanon’s National Adaptation Plan (NAP). Among the outcomes of the project is the development of (i) a Climate Change Adaptation Strategy, and (ii) a NAP implementation roadmap to strengthen the adaptation planning governance and institutional coordination.

To successfully develop Lebanon’s Climate Change Adaptation Strategy and NAP implementation roadmap, the Ministry of Environment is looking for ways to learn from the experience of other developing countries that have already initiated the process and particularly those near the region (Balkans, North Africa) which share similarities with Lebanon. Therefore, the support requested consists

in preparing a NAP guiding document based on best practices and lessons learned from other developing countries and Least Developed Countries (LDCs). This report of maximum 20 pages (excluding annexes) should include:

- A review and analysis of different NAPs, and NAP roadmaps prepared by developing countries and LDCs and particularly those close to the region (e.g., Albania, Morocco);
- The identification of strengths and weaknesses in each; and
- Recommendations on the best approach to prepare Lebanon’s NAP and its implementation roadmap (through templates, tools, step-by-step guide, etc.).

This NAP guiding document will pave the way for the proper design of Lebanon’s Climate Change Adaptation Strategy and NAP implementation roadmap to be done under the GCF Readiness which is expected to kick off in 2024.

Assignment

The expert will support the following two activities:

1. Carry out a review of NAP documents and NAP implementation roadmaps from other developing countries and LDCs and particularly those close to the region (e.g., Albania, Morocco); to document best practices
2. Presentation of findings and recommendations for Lebanon during a 2-day national workshop in the country and to raise awareness about the NAP process. This event will bring together stakeholders across sectors and different levels of governments and their respective roles in the development and implementation of the NAP.
3. Participation in a virtual peer exchange between Lebanon and at least one other country to share NAP experiences

Outputs

- Report to be divided into three parts.
 - Analysis of NAP document and NAP implementation roadmaps best practices from developing countries and LDCs
 - Identification of strengths and weaknesses in each
 - Set of recommendations for Lebanon’s NAP and its implementation roadmap
- Presentation of findings and recommendations during a 2-day national workshop

Activities related to the assignment

- **Literature review** of existing NAP documents and NAP roadmaps
- **Consultations** with NAP teams based on semi-structured interviews
- **First draft of the report**
- **Final report** of maximum 20 pages (excluding annexes)
- **Presentation of findings and recommendations during a 2-day national workshop**

Anticipated timeline

Task	Output/Deliverable	Timeline
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<p>1. Detailed workplan for the assignment including:</p> <ul style="list-style-type: none"> ▪ Objectives and scope of the study ▪ List of NAP documents to be reviewed ▪ Proposed list of country interviews ▪ Questionnaire for interviews ▪ Preliminary outline for the report 	Work plan	December 2022
<p>2. First draft of the report including:</p> <ul style="list-style-type: none"> ▪ List of references in APA style 	Draft report	January 2023
<p>3. Final report of maximum 20 pages (excluding annexes) incorporating comments from Lebanon’s NAP focal point, and the NAP Global Network.</p>	Final report	February 2023
<p>4. Presentation of findings and recommendations during a 2-day national workshop organized by the Ministry of Environment to gather key stakeholders for Lebanon’s NAP process</p>	PPT presentation	February 2023
<p>5. Virtual Peer Exchange between Lebanon and at least one other country to exchange NAP experiences</p>	PPT presentation	February 2023

For all deliverables, the estimated time requirement is **20 days** over an estimated period of four months. The costs of the workshops and any approved expenses (including travel and accommodation) will be covered by the NAP Global Network.

Required qualifications

- Master’s degree in a relevant field.
- Knowledge of the NAP process and climate adaptation.
- Previous experience in NAP formulation and/or review is a plus.
- Strong research, analysis and writing skills.
- Strong workshop organization and facilitation skills.
- Fluency in English (spoken and written).

Reporting and work arrangement

- This is a home-based consultancy. The consultant will work remotely closely with the Ministry of Environment Climate change team. The consultant will also work closely on a virtual basis with the NAP Global Network who will provide technical guidance for the project. Travelling to Lebanon will be considered for the presentation of findings at the end of the project.
- The consultant must have their own computer equipment, as well as the appropriate software to carry out the activities provided for in these Terms of Reference. The consultant is expected to work during normal working hours.

Application process

To apply for this consultancy, please submit a statement of interest, CV (4 pages max), and expected daily rate to info@naglobalnetwork.org, specifically mentioning in the subject “Short-term Consultancy for Lebanon.” If you are selected for the consultancy, you may be required to provide proof of your daily rate (e.g., a copy of a contract of at least 20 days that states a daily rate).

In your application, please clearly demonstrate how you meet the criteria outlined above.

Application deadline: November 25, 2022

Start date: November 28, 2022



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