



NAP GLOBAL NETWORK - COUNTRY SUPPORT HUB

TERMS OF REFERENCE

Consultancy: Supporting the Ministry of Planning and Development, Government of Ethiopia, to Prepare a Stocktaking of Adaptation Initiatives and to Update the Adaptation Section of the NDC

August – December 2024

The National Adaptation Plan (NAP) Global Network is an initiative focused on accelerating adaptation planning and action in developing countries. The NAP Global Network strives to achieve this goal by a) enhancing national-level action through short- and longer-term technical support on adaptation planning; b) facilitating South–South peer learning and exchange; and c) generating, synthesizing, and sharing knowledge on NAP processes. Established in 2014, the NAP Global Network connects more than 2,000 participants from over 155 countries involved in developing and implementing National Adaptation Plans. Financial support for the Network has been provided by Austria, Canada, Germany, Ireland, the United Kingdom, and the United States. The Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The NAP Global Network delivers support through a mechanism called the *Country Support Hub*, which provides expert advice and technical support on specific issues related to the NAP process or its implementation. The Government of Canada has provided funding to allow the NAP Global Network to deliver support to the Ministry of Planning and Development, Government of Ethiopia, to take stock of the implementation of the adaptation interventions in the 2021 NDC and to use this stocktake to update the Nationally Determined Contribution (NDC).

Background

Ethiopia prepared its NAP in 2017 and submitted it to the UNFCCC in 2019. Forty of the NAP adaptation actions are prioritized in Ethiopia’s 2021 NDC, and the country’s 10-year development plan (2021-2030) prioritizes climate resilience and a green economy and integrates the priority climate change actions from the NDC. Gender and social inclusion (GESI) is an integral element of the NAP and NDC processes, and is integrated in the priority climate change actions taken up in the 10-year development plan. The gender analysis for the NDC drew on the findings and analysis of the gender analysis for the NAP.

The NAP Global Network/IISD has supported Ethiopia’s NAP process since its launch in 2017, including providing support for:

- Gender analysis for NAP.
- NAP implementation roadmap.
- Establishment of NAP assembly.

- Updating of federal/regional level mainstreaming guidelines based on the NAP.
- Sub-national/Woreda level mainstreaming guidelines in English and 3 local languages (Amharic, Tigrigna, and Oromifa).
- Capacity building of regional and Woreda/subnational entities on the NAP and prioritization of adaptation options for each region.
- Resource mobilization strategy for NAP.
- Monitoring and evaluation (M&E) technical working paper for NAP.

Other development partners have supported the NAP process in Ethiopia, including a three-year, USD 2.1 million NAP readiness program funded by the Green Climate Fund (GCF), with the Global Green Growth Institute (GGGI) acting as delivery partner. The program aims to strengthen Ethiopia's institutional and technical capacity to advance its NAP process and includes:

- Adaptation planning governance and coordination established.
- Climate vulnerability and adaptation investment rationale strengthened.
- Adaptation knowledge management, information sharing, and communication.
- Alignment of country's overall development policy and strategy.
- Adaptation finance strategy developed.
- Monitoring, evaluation, and learning (MEL) capacity and system developed.

Other development partners supported the preparation of the 2021 NDC, including the World Bank that supported analysis to prioritize 40 adaptation interventions, select indicators, and set 2018 baselines and 2030 targets; and the UNDP that supported a gender analysis of the NDC. The government launched a 2024-2030 NDC implementation plan in July 2024 that includes priority adaptation actions.

The Government plans to submit an updated NDC to the United Nations Framework Convention on Climate Change (UNFCCC) Secretariat in early 2025, consistent with the Paris Agreement that requires countries to update and submit enhanced NDCs every five years.

Purpose and objectives of the consultancy

The purpose of the assignment is to assist the Ministry of Planning and Development (MoPD), Government of Ethiopia, to conduct a stocktake of the implementation of the adaptation actions in Ethiopia's 2021 NDC, and to provide support to update the adaptation sections of the enhanced NDC that will be submitted to the UNFCCC Secretariat in early 2025.

Specifically, the objectives of the consultancy are to:

- Collect and analyze information and data on adaptation action, with a focus on the indicators for the 40 adaptation actions in the NDC (or the adaptation actions prioritized in the 2024 NDC implementation Plan).
- Assess how the recommended actions for effective integration of gender considerations in adaptation actions in the NDC were acted on.

- Collect and organize baseline information and tracking of adaptation indicators to provide information for an adaptation Monitoring, Evaluation, and Learning (MEL) system, ensuring integration/ alignment with Ethiopia’s 10 Year Development Plan.
- Identify and implement an approach to enhance the adaptation section of the NDC (building on the stocktake information).

Key outputs

1. One inception report that includes the methodology to be used to 1) undertake the stocktake of adaptation actions and 2) enhance the ambition of adaptation action in the updated NDC.
2. One draft report.
3. One final report.
4. Presentation of findings at a workshop.

Outcomes and impacts are expected to include an increased understanding of the Government of Ethiopia and stakeholders of progress on adaptation action and ways to enhance ambition; and improved alignment between the NAP process and the NDC.

Activities and deliverables

The work will begin with the development of an appropriate methodology that integrates a gender equality and social inclusion (GESI) approach. The consultant will suggest an approach for the review of progress on adaptation action, such as a catalog, spreadsheet, or other tool/format that would enable the government to readily access information on progress on the implementation of adaptation actions.

In undertaking the work, the consultant will review relevant documents, which include, but are not limited to:

- [*Ethiopia’s Climate Resilience Green Economy: National Adaptation Plan*](#) (2019).
- [*Integrating Gender Considerations in Ethiopia’s National Adaptation Plan \(NAP\) Process*](#) (2019).
- [*Ethiopia’s National Adaptation Plan \(NAP\) Implementation Roadmap*](#) (2020).
- [*Supporting Ethiopia’s Nationally Determined Contributions \(NDC\) Update: Technical Report*](#) (2021).
- [*Updated Nationally Determined Contribution: Federal Democratic Republic of Ethiopia*](#) (2021).
- [*Gender Analysis for Ethiopia’s National Determined Contribution*](#) (2022).

The consultant will undertake consultations with government officials and other stakeholders, organize and present findings at a validation workshop.

The workshops, consultations, and data collection will be carried out in Ethiopia, where the consultant will work closely with the MoPD.

The Consultant will undertake the following activities to produce the required deliverables.

Activities	Target Dates Deliverables
<p>1. Inception report</p> <ul style="list-style-type: none"> Review literature and meet with MoPD to gather information and clarify expectations, including expected outputs and deliverables. The inception report will set out the project's background, methodology/approach to the work, workplan, stakeholder engagement plan (including list of stakeholders), and outline of the report. This document will serve as a roadmap, providing a detailed approach to completing the assignment. 	<p>1st September 2024</p> <p>Inception report</p>
<p>2. First draft of report</p> <p>The draft report, the outline of which will be agreed at the inception stage, should include:</p> <ul style="list-style-type: none"> The updating of information regarding Ethiopia's adaptation contribution/progress on NDC adaptation actions should include a review of the country's adaptation policy and institutional landscape; a review of progress toward the 2030 targets set out in the 2021 NDC; and suggestions for revising and/or improving the baselines and targets to better report on adaptation action. Assessment of how the recommended actions for effective integration of gender considerations in adaptation actions in the NDC were acted on; and considerations for enhancing GESI in the updated NDC. An approach to prioritize adaptation interventions to include in the updated NDC and the identification of indicators to track progress toward enhanced ambition. Next steps setting out how the findings can be used to assist the MoPD in updating the adaptation sections of the NDC. List of references in APA style. 	<p>1st November 2024</p> <p>Draft report</p>
<p>3. Validation workshop</p> <ul style="list-style-type: none"> The consultant(s) will work with the MoPD to design and facilitate a validation workshop for the report that sets out the findings of the stocktake and the updating of the adaptation sections of the NDC. Presentation of findings at the workshop that includes key stakeholders for Ethiopia's NAP process. 	<p>29th November 2024</p> <p>Presentation Workshop report</p>
<p>Final Report</p> <ul style="list-style-type: none"> Based on feedback from workshop participants and any other relevant stakeholders, including the MoPD and IISD, the consultant will revise and finalize the report. 	<p>13th December 2024</p> <p>Final report</p>

Reporting and working arrangements

For all the deliverables, a consultant will undertake the work over an estimated period of five months. The consultancy is expected to start in August 2024 and to be completed no later than December 30, 2024. The costs of the workshops and any approved expenses (including travel and accommodation) will be covered by the NAP Global Network.

For contractual matters, the consultant will report to IISD.

For technical matters, the consultant will work closely under the supervision of the adaptation team in the MoPD. The consultant will also work closely on a virtual basis with the NAP Global Network/ IISD, who will provide technical guidance for the project.

The consultant must have their own computer equipment, as well as the appropriate software to carry out the activities provided for in these Terms of Reference.

The required qualifications are:

1. Master's degree in a relevant field.
2. Minimum 5 years of relevant work experience in climate change adaptation in Ethiopia or the East African region.
3. Prior experience working with governments in the East African region, with a preference for experience in Ethiopia.
4. Experience working on NAP processes; adaptation governance, policy, and planning; and/or Nationally Determined Contributions an asset.
5. Strong research, analysis, and writing skills.
6. Fluency in English (spoken and written).

Application process

To apply for this assignment, please submit a statement of interest (1 page maximum), CV (4 pages maximum) and financial proposal to info@napglobalnetwork.org, specifically mentioning in the subject 'NAP Consultancy in Ethiopia'. In your application, please clearly demonstrate how you meet the criteria outlined above.

Application deadline: 25th July 2024

Start date: 1st August 2024