



## TERMS OF REFERENCE

### Climate Change National Adaptation Plan Consultant

#### Revision of National Adaptation Plan for the Coastal Zone and Fisheries Sector of Belize

November 2024 – April 2025

<b>Country:</b>	<b>Belize</b>
<b>Donor:</b>	<b>NAP Global Network</b>
<b>Project name:</b>	<b>Revision of the National Adaptation Plan (NAP) for the Coastal Zone and Fisheries Sector</b>
<b>Consultancy title:</b>	<b>Climate Change National Adaptation Plan Consultancy</b>
<b>Type of consultancy:</b>	<b>Individual Consultant</b>
<b>Expected duration of services:</b>	<b>5 months</b>
<b>Estimated start date:</b>	<b>18 November, 2024</b>
<b>Deadline for submission:</b>	<b>12 November, 2024</b>

The National Adaptation Plan (NAP) Global Network is a multi-funder initiative that was created in 2014 to support developing countries in advancing their NAP processes and help accelerate adaptation efforts around the world. Financial support for the network has been provided by Austria, Canada, Germany, Ireland, the United Kingdom, and the United States. The secretariat is hosted by the International Institute for Sustainable Development (IISD).

#### **Background information:**

Belize, a small island developing state, is particularly vulnerable to the impacts of climate change owing to its low coastal region (below high tide mark), the rapid economic development in the coastal region and population growth. The fisheries sector and coastal zone areas of Belize play a crucial role in the national economy by bolstering food security and offering valuable tourism prospects and ecosystem services which are being threatened especially due to sea level rise, storm surge and rising sea surface temperatures. The fishing industry is a major part of the Belizean society and plays an important role in building the economy. The industry supports over 3,500 registered fishers and their family and provides a source of protein for local consumption and exportation to foreign markets. These fishers and their families are at risk from climate-related impacts threatening fish habitats and key commercial species such as the Spiny Lobster and Queen Conch.

The Government of Belize, in its 2022 Nationally Determined Contributions (NDCs), identified coastal and marine resources and fisheries and aquaculture as priority sectors requiring increased resilience and reduced vulnerability; the following barriers were identified:

- Need for increased capacity building, education, and awareness around adaptation planning and at various levels including community level.
- Insufficient technological capacity to undertake effective research on climate modelling and risks.
- Research and monitoring for high-quality scientific information including climate data.
- Need for enhanced coordination in implementation of legislation and policy.
- Lack of finance to implement adaptation activities.



The key priority of the sectoral NAP is to enhance the governance structure and resiliency of the coastal zone area and fisheries sector in addressing medium and long-term climate change impacts and climate change adaptation.

The goal of the National Adaptation Plan is to build a resilient and sustainable Belize where the risk and vulnerability due to the adverse impacts of climate change in the Coastal Zone and Fisheries sector are reduced through adaptation actions that minimize loss and damage to infrastructure and natural ecosystems to safeguard the wellbeing of the coastal communities, fisherfolk and other resource users.

The Ministry of Blue Economy and Disaster Risk Management and NAP Global Network is seeking a Climate Change National Adaptation Plan Consultant to conduct a thorough review of the National Adaptation Plan for the Coastal Zone and Fisheries Sector of Belize 2024 – 2034 for submission to Belize National Climate Change Office for further submission to the United Nations Framework Convention on Climate Change.

**Objective:**

The Government of Belize, through the Ministry of Blue Economy and Disaster Risk Management (MBEDRM), seeks to update the National Adaptation Plan (NAP) for the coastal zone and fisheries sector of Belize 2024-2034 to enhance governance and resilience against climate change impacts.

**Scope of Work:**

The consultant will work in close collaboration with the Ministry of Blue Economy and Disaster Risk Management (MBEDRM), NAP Global Network, the Belize National Climate Change Office and the Core Advisory Team to achieve the following tasks:

**A. Desk Review and Inception Report**

- Conduct comprehensive desk review of existing documents and previous adaptation planning efforts in Belize and the National Adaptation Plan for the Coastal Zone and Fisheries Sector of Belize 2024 - 2034, through desk research, expert opinion, focus groups and interviews.
- Prepare an Inception report summarizing the objectives, key stakeholders, and approach for stakeholder engagement. This report should be accompanied by a powerpoint presentation for the Core Advisory Group.

**B. Review and Revise the NAP**

- Analyse feedback from stakeholders, including the NAP Global Network and the Belize National Climate Change Office and conduct review of feedback compiled by the Government of Belize on the National Adaptation Plan for the Coastal Zone and Fisheries Sector of Belize 2024-2034.
- Incorporate gender equality and social inclusion considerations into the revision process.
- Develop a detailed implementation strategy, including timelines, parties responsible, and key performance indicators.

**C. Stakeholder Engagement**

- Facilitate focus groups and interviews to gather insights from diverse stakeholders.
- Organize a validation consultation with relevant stakeholders to finalize the revised NAP for the Coastal Zone and Fisheries Sector of Belize.





<p><b>2. Review and Revise the National Adaptation Plan for the Fisheries and Coastal Zone Sector of Belize 2024-2034 through research, expert opinion, focus groups and interviews.</b></p> <ul style="list-style-type: none"> <li>To be informed by the Government of Belize, NAP Global Network Secretariat and Belize National Climate Change Office which are to provide feedback and recommendations. This shall also be supported by the required one on one consultations, interviews and/or focus group.</li> <li>Ensure alignment with the Belize’s Updated National Determine Contributions and the National Climate Change Policy, Strategy and Master Plan and other relevant national policies and plans.</li> <li>The revised National Adaptation Plan must include a detailed actionable implementation strategy which should include a detailed roadmap, timelines, responsible parties, and key performance indicators.</li> <li>Include a comprehensive financing strategy which outlines potential sources of funding and technical assistance, including international climate finance mechanisms.</li> <li>The review and revised National Adaptation Plan must also include a monitoring, evaluation and learning/reporting plan that include clear indicators for measuring the success of the indicators, as well as a mechanism for collecting and analyzing data on climate impacts and adaptation outcomes.</li> <li>Ensure proper editing and formatting throughout the document.</li> <li>Include all the necessary logos in alignment with the required rules and procedures by the entity.</li> <li>The NAP should be revised in accordance with the UNFCCC’s “Technical Guidelines for National Adaptation Plan (NAP) Process” and Reporting Requirements.</li> </ul>	<p><b>Draft reviewed and revised NAP for the Fisheries and Coastal Zone Sector.</b></p>	<p>March 2025</p>
<p><b>3. Task 3: Stakeholder consultation for the review and revised National Adaptation Plan for the Coastal Zone and Fisheries Sector of Belize.</b></p> <ul style="list-style-type: none"> <li>Facilitate one validation consultation with relevant stakeholders, inclusive of the Ministry of Blue Economy and Disaster Risk Management, Belize’s National Climate Change Office of Belize and others relevant stakeholders. For a total of 30 persons.</li> <li>Final NAP for the Coastal Zone and Fisheries Sector of Belize.</li> <li>Provide a validation consultation report.</li> <li>Summary of National Adaptation Plan for the Coastal Zone and Fisheries Sector.</li> </ul>	<p><b>1 day consultation with relevant stakeholders.</b></p> <p><b>Validation Consultation Report.</b></p> <p><b>Final NAP for the Coastal Zone and Fisheries Sector.</b></p> <p><b>10 - page summary of NAP for the Coastal Zone and Fisheries Sector.</b></p>	<p>March 2025</p> <p>March 2025</p> <p>April 2025</p> <p>April 2025</p>



For all deliverables, the estimated time requirement is 5 months. The costs of the validation consultation and any travel expenses for consultations will be covered by the NAP Global Network Secretariat hosted by IISD.

**Desired Qualifications:**

- Master’s degree Climate Science, Environmental Policy, Natural Resource Management or a related field.
- At least 8 years of relevant experience in climate change policy development and adaptation planning.
- Proven experience with National Adaptation Plans, within the Caribbean and SIDS contexts.
- Experience working on additional climate change projects is a plus.
- Experience working with government institutions, as well as, civil society/private organizations, indigenous peoples, ethnic minority groups and consultants.
- Strong analytical, writing, and communications skills are required; fluency in English is required, and knowledge of Spanish will be an advantage.
- Familiarity with the fisheries sector and coastal zones, especially regarding the effects of climate change in regard to adaptation strategies.

**Reporting and work arrangement:**

- The consultant will work closely with the Ministry of Blue Economy and Disaster Risk Management and the Core Advisory Group alongside the NAP Global Network, which will provide technical support.

**Application process:**

Interested candidates should submit:

- A statement of interest demonstrating how you meet the criteria outlined above
- A CV (maximum 4 pages),
- A separate financial proposal

Submissions should be sent to [info@napglobalnetwork.org](mailto:info@napglobalnetwork.org) with the subject line: “NAP Revision for the Coastal Zone and Fisheries Sector of Belize Short term Consultancy.” Selected candidates may need to provide proof of recent consultancy contracts.

**Application deadline:** November 12, 2024

**Possible start date:** November 18, 2024