

## **NAP GLOBAL NETWORK – IN-COUNTRY SUPPORT PROGRAM**

### **TERMS OF REFERENCE 1**

#### **Evaluation of the National Plan for Adaptation to Climate Change of the Dominican Republic (PNACC)**

**January 2024–May 2025**

The National Adaptation Plan Global Network (NAP GN) was established in 2014 at the 20th UN Climate Change Conference (COP 20) in Lima, Peru, with the aim of improving climate change adaptation planning processes in developing countries. The Network supports countries through short- and medium-term support to national adaptation processes, expert advice, peer-to-peer exchange, generation of knowledge products, and capacity building. The Network's Secretariat is hosted by the International Institute for Sustainable Development (IISD).

The In-Country Support Program is one mechanism used by the Network to provide expert advice and technical support on specific issues related to the National Adaptation Plan process.

#### **1. Background**

The Dominican Republic's National Plan for Adaptation to Climate Change (PNACC) document was published in 2015 with a time horizon to 2030. The instrument was adopted at the national level but not officially presented to the United Nations Framework Convention on Climate Change (UNFCCC). Instead, it is framed in the country's Third National Communication.

The main objectives of the PNACC are as follows: (a) reducing vulnerability to the impacts of climate change through capacity building and resilience, and (b) facilitating the integration of climate change adaptation in a manner consistent with new and existing policies, programs and activities, as well as aligned with development planning processes, within relevant sectors and at different levels of governance.

The instrument was designed to be implemented under seven cross-cutting lines: a) political-administrative management of the issue of climate change, b) climate risk reduction, c) intersectoral and inter-institutional coordination, d) research on vulnerability, adaptation, and climate impacts and scenarios, e) strengthening of monitoring, evaluation, and learning systems, f) communication, information, and education, and g) integration of gender perspectives. In addition, the PNACC is framed around six strategic axes covering issues of water and food security, climate-resilient cities, healthy communities, ecosystems and biodiversity, business competitiveness, and marine-coastal resources.

Following the Paris Agreement's approach, which establishes mechanisms for reviewing national commitments, it was established that the PNACC will also be reviewed and updated every 4 years. However, to date, none of the reports have been prepared.

Since 2018, the Dominican Republic, through the Ministry of Environment and Natural Resources, has had financial support from the **Green Climate Fund** to implement the project **Developing Capacities to Advance in the Process of the National Plan for Adaptation to Climate Change (PLAN-A)**. This project, extended until June 2025, has generated key inputs for the update of the NAP, including climate change scenarios, socioeconomic scenarios, climate risk analysis, and portfolios of adaptation measures.

The climate risk analysis used an indicator-based methodology aimed at a quantitative assessment of six climate risks in 10 prioritized territories: five cities, two coastal municipalities,

two productive landscapes, and one micro-watershed. In addition, the PLAN-A project is developing risk analyses for three regions and five cities to develop municipal and regional adaptation plans and/or integrate climate risk management into existing planning instruments.

Finally, one of the activities of the PLAN-A project consisted of the updating of the NAP document. However, this activity was postponed and will be completed through external processes.

In this context, the In-Country Support Program of the NAP Global Network will support the NAP process in the country through two main activities: a) evaluation of the PNACC 2015 and b) stocktake of the National Adaptation Plan process, identifying available inputs, actions taken, and remaining needs for the update of the NAP document.

This work will be central to evaluating the progress and challenges of the PNACC 2015 and providing strategic recommendations for its update and strengthening in alignment with national and international commitments on climate change.

## 2. Objectives of the Consultancy

1. Develop an evaluation report of the PNACC from 2015 to 2024.
2. Analysis (stocktake) of the NAP process, identifying available inputs, actions taken, and remaining needs for the update of the NAP document.

This evaluation process will have three main purposes: 1) **to assess progress** on the strategic axes and their respective areas of focus of the NAP 2015; 2) **to identify lessons learned and propose recommendations to inform the update of the NAP** based on the analysis of: a) the design of the instrument (and coherence with the context of national objectives) and b) the external conditions that enabled or hindered the implementation of the plan and the fulfillment of its objectives; 3) **to analyze the general context of the NAP process** in the country, identifying the available inputs, the work carried out, and the persistent challenges/gaps for the update of the NAP document. The PNACC 2015–2030 does not have specific actions and associated indicators. Therefore, documentary review and consultations with multiple government actors, civil society and the private sector at the national and subnational levels will be required to develop the evaluation and generate recommendations to be considered in the process of updating the NAP.

## 3. Activities Related to the Tasks

Below are some of the relevant activities that the consulting team will have to carry out during the consultancy:

- ✓ **define the methodology**, including guiding questions for the analysis that is required in each objective. Some of the elements of analysis to be considered are as follows: activities classified within the strategic axes, degree of implementation, level of compliance with goals, level of public spending, objective–activity relationship, relevance analysis, enabling-driving factors, barriers, lessons learned and good practices.
- ✓ **develop a map of actors** from public institutions, civil society, academia, and the private sector to be involved in the PNACC evaluation process.
- ✓ **schedule** the stages of the PNACC evaluation process.
- ✓ **coordinate and facilitate** meetings and workshops with relevant actors.

- ✓ **review** relevant and current literature, including policy instruments and primary and secondary sources of information.
- ✓ **prepare the PNACC evaluation** report that synthesizes the analysis carried out and includes strategic and specific recommendations to guide the updating of the PNACC. The recommendations should focus on improving the implementability, effectiveness, incidence, and institutional ownership of the plan, considering the parallel processes underway, such as the updating of the nationally determined contributions, regulatory projects on climate change, and the formulation of long-term resilient development strategies, among others.
- ✓ **prepare a report on the general context of the NAP process** in the country, analyzing the available inputs, the work carried out, and the persistent challenges/gaps for updating the NAP in terms of
  - ✓ phases of the iterative adaptation cycle: assessment of impacts, vulnerability and climate risk, planning, implementation and monitoring, evaluation and learning.
  - ✓ enabling factors: institutional arrangements, stakeholder participation and involvement, data generation, adaptation knowledge and communication, strengthened capacities in key stakeholders, relevance and political leadership, and adaptation financing, among others.
- ✓ **propose a roadmap for updating the NAP document** based on the results of the PNACC evaluation report and the analysis of the general context of the NAP process in the country.
- ✓ **presentation** of the recommendations and roadmap for updating the PNACC to the various stakeholders.
- ✓ **delivery of a repository** with relevant materials.

#### 4. Deliverables (Products)

The following table outlines the consultancy deliverables:

No.	Deliverables	Delivery date	Payout Percentage
1	Detailed work plan, including methodology, approach to stakeholder mapping, scheduling of activities, and preliminary bibliography to be used. (Maximum 10 pages)	15 days after the start of the consultancy	10%
2	Report of inter-institutional consultations for the evaluation report and the analysis of the general context of the NAP process. Sketch of the evaluation report. Sketch of the analysis report of the general context of the NAP process.	45 days after the start of the consultancy	25%
4	PNACC Evaluation Report 2015	100 days after the start of the consultancy	25%
5	Report on the analysis of the general context of the NAP process in the country, identifying the available inputs, the work carried out and the persistent challenges/gaps.	130 days after the start of the consultancy	25%
6	Roadmap for updating the NAP document. Report of the PNACC Evaluation Report Presentation Event	145 days after the start of the consultancy	15%

For the fulfillment of the deliverables, the estimated time limit required to complete all tasks is 160 days. Payments will be made upon delivery of the products and receipt of conformity by the Directorate of Climate Change Adaptation and Mitigation (DAYMCC) of the Ministry of Environment and Natural Resources and the NAP GN/IISD, as required by the contracting party.

## 6. Required Profile

A **Technical team** with extensive knowledge in the formulation, implementation, monitoring, and evaluation of public policies for adaptation to climate change and that has experience in international processes related to the matter. The proposed consulting team must collectively meet at least the following requirements:

### ESSENTIAL REQUIREMENTS

#### ACADEMIC

- ✓ University degrees in environmental studies, climate change adaptation, climate risk management, or other related fields.

#### EXPERIENCE

- ✓ At least 5 years of combined experience in consulting on issues related to climate change adaptation.
- ✓ Knowledge of national reporting processes to the UNFCCC on adaptation topics within the framework of the Global Goal on Adaptation and the global stocktake.
- ✓ Expertise in the implementation, monitoring, and evaluation of climate change adaptation projects.
- ✓ Experience in processes involving the use of data and public information, their scope and possibilities, especially in the context of formulation, monitoring, and evaluation of public policies for adaptation to climate change.
- ✓ Experience in the process of formulating public policies on climate change (e.g., national adaptation plans, on Adaptation Communications, nationally determined contributions, among others).
- ✓ Experience in consultancies with government agencies and/or international organizations.
- ✓ Experience of work in intersectoral and multilevel coordination, technical–political dialogues and consensus building.
- ✓ Experience in facilitating participatory processes and/or technical-political dialogues.
- ✓ Experience synthesizing information through reports and/or technical documents on adaptation to climate change in multidisciplinary contexts.
- ✓ Excellent writing skills and experience developing reports and recommendations for decision-makers.

#### LANGUAGE

- ✓ Excellent written and oral communication skills in Spanish are required.
- ✓ A high level of proficiency in English is desirable.

### DESIRABLE REQUIREMENTS

- ✓ Postgraduate studies in climate change adaptation, territorial planning, disaster risk reduction, environmental public policy or a related field.
- ✓ Skills in developing training sessions on adaptation to climate change.
- ✓ Diplomatic capacities in political contexts with government and international cooperation actors.
- ✓ Ability to work in multidisciplinary teams and integrate different disciplinary approaches pragmatically in dynamic political contexts.

#### ADMINISTRATIVE REQUIREMENTS

For each member of the consulting team:

- a. Copy of identification documents.
- b. Resumes (CVs) of maximum 2 pages per person (not including annexes).
- c. Letter of interest (maximum 1 page) specifying that the team meets the requirements to carry out this consultancy.

The Letter of Interest and CVs must explicitly indicate the activities and experiences relevant to this consultancy.

#### FINANCIAL PROPOSAL

The proposal must be signed by the leader of the consulting team and must indicate the value of all professional services (in U.S. dollars) in numbers and letters and including all taxes by law. This should include the total amount and divided by each deliverable. It must also include the daily rate of the consultants, evidencing that they have used the same daily rate in previous projects.

#### TECHNICAL PROPOSAL

This should include a written description of no more than 500 words outlining how the team's work will add value to this task. If possible, please include the link to written material relevant to this consultancy that the team has produced (e.g., articles, blogs, reports, and policies).

### **8. Consulting Report**

The consulting team will report to the NAP GN through its Senior Policy Advisor on Climate Change Adaptation Governance, Mauricio Luna Rodríguez. It will also work closely with the focal point designated by the DAYMCC of the Ministry of Environment and Natural Resources and the team of specialists they may wish to include.

### **9. Application Process**

To compete, a technical proposal (maximum 500 words), a financial proposal, and the administrative requirements must be sent to [info@napglobalnetwork.org](mailto:info@napglobalnetwork.org), with a copy to [mluna@iisd.org](mailto:mluna@iisd.org) and [aprias@iisd.org](mailto:aprias@iisd.org) specifically mentioning in the subject line "**Dominican Republic Consulting – PNACC Evaluation**" in your application. Please clearly demonstrate how you meet the criteria outlined above.



**Application deadline:** Monday, January 27, 2025 (at midnight Santo Domingo time, Dominican Republic).

**Start date:** Monday, February 3, 2025.

**End date:** 160 calendar days after the start of the consultancy.

**Location:** Remote, with face-to-face meetings and workshops as required.



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